

*2017 International SBS-IF Patient Group
meeting
Initiated, organised and funded by Shire*

Nov 17, 2017

CCF, Colitis- Crohn Union
Charlotte Nielsen
Kingberg 15, 2, th
5 000 Odense
Denmark

Dear Charlotte Nielsen

Shire is pleased to invite you to attend an International SBS-IF Patient group meeting. The meeting will be held from November 30th until December 2nd 2017 at the Hilton Double Tree Hotel in Amsterdam, the Netherlands.

The meeting will be an interactive workshop, led by an independent facilitator. The meeting objectives are:

- Support the building of an international patient advocacy community focused on raising the standards of care for people with SBS-IF;
- Provide a forum for patient champions and patient organisations to share experiences, build advocacy competencies and discuss the path to strengthening the global community for people with SBS-IF;
- Determine levels of interest, commitment and abilities among SBS-IF organisations to advocate for improved standards of care for people with SBS-IF;
- Understand the SBS-IF patient community's priorities for addressing the needs of people with SBS-IF and explore ways to work together to address these needs; and
- Reinforce Shire's commitment to working with the SBS-IF advocacy community to ensure patient needs are fully considered in the development of therapies

The meeting and accommodation will take place at the Double Tree Hilton in Amsterdam, the Netherlands.

SCHEDULE

Please consider the schedule below when arranging your travel plans to attend the meeting. Please note that timings are tentative and will be confirmed closer to the meeting:

Day	Time	Program
Thursday 30th November	18:00	Delegate arrivals
	19:00	Welcome dinner at hotel
	08:00	Breakfast at hotel
Friday 1st December	09:00 – 17:00	Meeting programme
	19:00	Departure offsite dinner
Saturday 2 nd December	08:00	Breakfast at hotel
	09:00 – 13:00	Meeting programme
	16:00	Departures

[Amend as per your local guidelines]

For your participation in this program you will receive:

- One economy round-trip airline ticket to Amsterdam, The Netherlands (300 Euro- estimated costs)
- Airport transfer to & from your hotel in Amsterdam, based upon your arrival/departure itinerary (50 Euro)
- Hotel accommodation for the evenings of 30th Nov & 2nd Dec 2017 (2 nights 458 Euro)

Breakfast and dinners while in the Netherlands – 30th Nov & 2nd December 2017 (267 Euro)

Shire will pay for other reasonable and pre-approved expenses that are directly associated with your attendance at the meeting, against submission of receipts in relation to these costs. Shire cannot refund any costs to you without the production of such receipts.

ACCOMMODATION & MEETING LOCATION

DoubleTree by Hilton Amsterdam Centraal Station

Oosterdoksstraat 4

Amsterdam, 1011 DK

Netherlands

TEL: +31-20-5300800

<http://doubletree3.hilton.com/en/hotels/netherlands/doubletree-by-hilton-amsterdam-centraal-station>

TRAVEL ARRANGEMENTS AND ACCOMMODATION

Travel arrangements will be made based on your preferences as indicated on your form.

Kindly plan your travel to arrive well in time for the meeting start on Nov 30th at 19.00.

Your return flight's departure time should be scheduled on Dec 2nd, 2017 from 16:00 to allow transfer and check-in time (meeting concludes at 13:00).

We will provide transfers in Amsterdam. Details regarding the transfers will be provided to you in the confirmation letter. Information regarding your departure transfer will be provided to you while at the meeting. Please be advised that transfers will only be provided for delegates who are part of the Shire group, it does not include any accompanying persons.

Hotel accommodation will be made for your arrival on Nov 30th (depending on flight schedules) & departure on Dec 2nd. Any additional incidentals, telephone calls, laundry, room service, etc, will be at your own cost and must be payable to the hotel upon checkout.

All final logistics information and full agenda will be sent to you a week before the meeting.

REGISTRATION DEADLINE

Please register as soon as possible by sending the enclosed registration form together with this letter signed to helena.hejrtonsson1@shire.com], no later than the Nov 20, 2017.

LAWS, REGULATIONS AND CODES OF PRACTICE

Your attendance at this meeting is organised and funded by Shire. As such, Shire has obligations to act within the laws, regulations and Codes of Practice of the countries where it operates and conducts meetings. According to Codes of Practice of the Pharmaceutical Industry, spouses and other accompanying persons, unless they qualify as delegates in their own right, may not receive any travelling costs or any associated hospitality at this meeting at Shire's expense. We appreciate your understanding and support to implement high standards of ethical conduct within the healthcare sector.

Shire is required to publish the information contained in this agreement on the web site of Shire Denmark at the time of conclusion and for six months after the termination of this collaboration.

Copies of the agreement will be made available to interested parties upon request for a period of 10 years from the termination of the collaboration.

We kindly ask you to observe that the Patient Organizations are required by the Executive Order on Promotion, §21, to publish sponsorships from pharmaceutical companies on the organization's web site no later than one month after receipt of the financial support. The information must be available for at least two years thereafter.

Shire is required pursuant the EFPIA Code on Disclosure of Transfers of Value from Pharmaceutical Companies to Healthcare Professionals and Healthcare Organisations and/or national implementations thereof, to document and publicly disclose details of payments (including fees, travel, accommodation and any out of pocket expenses) to healthcare professionals. If you are from an EFPIA Country there is enclosed a separate consent letter seeking your consent for such disclosure.

Shire may be required to disclose payments, travel, accommodation or other benefits made by or on behalf of Shire to you under this Agreement and you hereby consent to such disclosure.

Shire does not expect you to recommend, promote, prescribe or sell any pharmaceutical product as a result of accepting Shire's invitation to attend this meeting.

Please countersign this letter to accept this invitation on the terms set out above and return it along with your registration form to [insert Country Contact name and fax number or e-mail address].

If you have any questions, please contact us.

Yours sincerely




..... (signature)

Greg Robertson
Head of Patient Advocacy International
Shire International GmbH
Zählerweg 10
6300 Zug, Switzerland

Accepted and Agreed by:

Charlotte Nielsen



..... (signature)

The contact information we used for this invitation reflects what Shire currently has on record for you. If you wish to amend the information in our records, please contact your Shire Country Contact. If you have any questions regarding the information that Shire holds about you or have any questions about Shire's Privacy Policy, please contact Shire at Shire-Meetings@shire.com

REGISTRATION FORM

International Patient SBS-IF group meeting
30th November to 2nd December 2017 Amsterdam, the Netherlands

Registration Deadline: [insert date]


Please complete and send to: [INSERT: Country Contact name and fax number or e-mail address]

Delegate: [insert first name] [insert family name]

YES, I will attend **NO**, I cannot attend

First name		State/Province	
Family name		Country	
Title/Credentials (MD, PhD, etc.)		Mobile phone	
Affiliation (i.e. Hospital, University)		Office phone	
Department		E-mail address	
Speciality		Office contact name	
Address		Name of emergency contact	
Postal code & city		Emergency contact telephone #	

If travelling abroad or by air/train

Passport Full Name		Departure airport/ train station	
Your Passport #		Return airport/ train station	
Expiration date		Departure date	
Passport issue date		Departure time	
Date of birth		Return date	
Nationality		Return time	
Special Requirements		Meeting Registration	
 Special needs:		GES VII membership#	

Specify your needs:		Type of registraion	
Dietary restrictions		Additional sessions	

We collect this information to enable us to make all of the travel and accommodation arrangements for you to attend the meeting and to establish your access to the event website. In order to perform these services we may need to transfer this information to other Shire affiliates and third parties, such as airline and hotel services. Such activity may result in transferring your personal information to other countries, which may have different data protection laws from your home country. By completing and submitting this form, you consent to the use of this information for all of the purposes related to your attendance at the meeting, including the transfers to third parties. For more information on Shire's privacy practices please refer our Privacy Notice located [here](#). If you have any questions regarding this form or the use of your personal information, please contact Shire-Meetings@shire.com